

Log-in Screen

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The Log-in Screen

Important Notes

- It is recommended that you use Google Chrome as your browser for 1place.cloud.
- You cannot log in to 1place in more than one browser at the same time. 1place will automatically log you out of the previous browser once you log in to a new one.

How to log in to 1place.cloud

- Open your **GOOGLE CHROME** browser and type **1place.cloud**.
- Enter the Email Address and Password that you received from OneSource Software Solutions.
- Click on **Sign in** button.

Did you forget your password?

To recover your password:

- Click on '**I forgot my Password**' (bottom part).
- Enter your email address and click on '**Continue**'. Click **OK**. The system will send you the OneSource **Confirmation Code**.
- Go to your email and copy the **Confirmation Code**.
- Paste it on the **Confirmation Code** box then click on **Continue**.
- Create your new password. A pop-up guide for password requirements will appear so you can follow accordingly.
- Click **Save**.

*Note: You may opt to check the '**Remember Me**' box just below the password box so that your Google Chrome browser remembers and automatically types in your password every time you log in.
